

HAWAII ADMINISTRATIVE RULES

TITLE 12

DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS

SUBTITLE 8

DIVISION OF OCCUPATIONAL SAFETY AND HEALTH

PART 1

**GENERAL, LEGAL, AND ADMINISTRATIVE PROVISIONS
FOR OCCUPATIONAL SAFETY AND HEALTH**

CHAPTER 58

PERMITS AND CERTIFICATES

§12-58-1.1 Review of Applications for Certificates of Fitness.

§12-58-1.1 Review of Applications for Certificates of Fitness.

(a) “Notwithstanding section 12-58-1(d)(4), HAR, the applicant for a certificate of fitness shall authorize the release of a criminal history record check to the department from any police, probation, department of the attorney general, or other source of criminal records. The date of the criminal history record check must be current to within two months of the application date. Records shall be used only to determine the applicant's qualification for a certificate and will otherwise be kept confidential.”

(b) “Notwithstanding section 12-58-1(d)(6), HAR, all complete applications consisting of the requirements in paragraphs (2) through (5), shall be submitted to the director at the address specified on forms provided by the director. Complete applications will be reviewed within four months of its receipt by the department and all applicants will be notified within fifteen days of the review, whether the applicant

§12-58-1.1

qualifies to take the certificate of fitness examination. Complete applications that qualify the applicant to take the certificate of fitness examination are valid for six months from the date of the review. Qualifying applicants will be informed of the date, time, and location of the examination. Certificate of fitness examinations will be held on the last Wednesday of every month, if the last Wednesday in the month is a holiday then the examination will be held on the Monday of that week. Applicants must present valid local, state, or federal photograph identification (e.g., driver's license, military identification, etc.) at the time of the examination for admittance."

(c) "Notwithstanding section 12-58-1(k)(4), HAR, complete applications consisting of the requirements found in paragraphs (1) through (3) for certification of fitness renewals shall be submitted to the director at the address specified on forms provided by the director. Complete renewal applications will be reviewed within four months of their receipt by the department and all applicants will be notified within fifteen days of the review, whether the applicant qualifies to renew their license. Those qualifying to renew their license will be informed of the date, time, and location for completing the renewal process. Those qualifying to renew their certificate of fitness must, at the time of renewal present two current passport size, full-face, and bust photographs of the applicant. Certificate of fitness renewals must be done in person at least once every three years, so that identification of the holder can be verified." [Eff 4/15/2002] (Auth: HRS §§91-3, 396-4) (Imp: §§396-4, 396-9)